



## LLOYDS METALS & ENERGY LTD.

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www.lloyds.in | CIN: L40300MH1977PLC019594 | Email: investor@lloyds.in

**Position Name** : - Security & Admin  
**Designation** :- Asst. Manager  
**Qualification** : -Retire Subheddar (ARMY/NAVY)  
**No. of Experience:** - 10-15 Years  
**Age** : - 45-50  
**Soft Skill** : - Computer

### Role & Responsibility:-

1. Prior Experience in security operations or related field strong communication and observations skills
2. Ability to handle emergency situations calmly and efficiently knowledge of access control systems and surveillance technology valid security license/certification.
3. Conduct regular patrols to ensure the security and safety of all residents and property and promptly respond to any suspicious activity or branches maintain accurate inside reports and documents.
4. Controlling the security operations budget, monitoring expenses, and documenting processes.
5. Supervising, recruiting, and training security personnel.
6. Gathering security intelligence and implementing preventative measures.
7. Manage the budget for security operations within an organization
8. Make sure that staff follow security procedures and guidelines through training programs and assessments
9. A chief security officer (CSO) is an executive responsible for the safety and security of company data, personnel, and assets.
10. CSOs are responsible for preventing data breaches, phishing, and malware, by developing robust safety protocols and crisis management.
11. These executives may also be responsible for physical security, such as preventing trespassers and protecting physical assets.
12. Some tech companies may have a chief information security officer instead of a CSO, reflecting their focus on cyber security.
13. CSOs are increasingly in demand, due to the specialized nature of their skill set.

<b>Name</b>		Pawan Meshram	Sanjay Kumar
<b>Designation</b>		VP-HP	Unit Head
<b>Sign</b>			
	<b>Initiated By</b>	<b>Forwarded By</b>	<b>Approved By</b>